



VISA AND HOSTEL SECURITY DEPOSIT REFUND

(For Regular SZABIST Students)

Name: _____ Registration No: _____ Program: _____

Contact No: _____ E- Mail ID: _____

Visa Security Deposit Refund

Hostel Security Deposit Refund

Please issue cheque in favor* of _____.

**Cheque will be issued in the name of student only.*

_____ Date

_____ Signature of Student

For office use only (Do not write below this line)

Admissions

Remarks: _____

_____ Admission Office (Sign)

PRO

Remarks: _____

_____ PRO (Name & Sign)

Finance Office

Security Deposits (Visa and Hostel)			Outstanding Fees		
Other Payables			Transportation Fees		

Total Payables **Total Receivables**

Balance AED: _____ paid vide cheque number _____ dated _____.

_____ Finance (Sign & Date)

Remarks: _____

_____ Manager Operations (Sign & Date)

Note:

- Visa and hostel security deposit will be refunded once all dues are cleared.
- Visa and hostel security deposits will be refunded after 30 days.
- A refund of more than AED 250 will be released in the form of cheque.